



## Senior Corps Student Internship

### About ACCA

The Athens Community Council on Aging has, throughout its history, coordinated a wide variety of programs and services for older adults and adults with disabilities in Northeast Georgia. ACCA's history of successful program administration and innovative service delivery has made it one of the leading agencies of its type in the Southeast.

### About Senior Corps

Senior Corps is administered by the Corporation for National and Community Service and, locally, includes three opportunities for national service for people 55+ through the Foster Grandparent, Senior Companion, and Helping Hands RSVP projects. Foster Grandparents work in schools with at-risk children, Senior Companions provide in-home assistance for older adults, and Helping Hands volunteers provide services that address food insecurity, transportation, and social isolation.

### Internship Objectives

The objective of this internship is to provide the student with practical knowledge that supplements his/her coursework and provides experience working with the diverse population of Senior Corps volunteers and clients. The student will gain a greater knowledge of assessing community needs, evaluating the effectiveness of programming through data analysis, and developing wellness programs.

### Requirements

This internship requires:

- Current enrollment in a degree program at an accredited college or university
- Completion of all ACCA paperwork and training, including clearing a background check
- Strong interpersonal and communication skills
- Working knowledge of Microsoft Word, Excel, and PowerPoint
- The ability to work with a wide variety of individuals of various backgrounds and abilities

### Responsibilities

The responsibilities of the Intern include, but are not limited to:

- Conduct volunteer, client, and station satisfaction surveys
- Develop and present health-related training for volunteer training sessions
- Create brief educational articles for monthly volunteer newsletters
- Assist with volunteer recruitment events
- Identify appropriate training opportunities for volunteers
- Assist with volunteer and record compliance
- Assist with Senior Hunger initiatives, and Meals on Wheels routes as needed
- Tracking and reporting hours for ACCA and course requirements

### Time Commitment

This is a semester long internship opportunity. ACCA and your assigned program will work with you to establish a schedule that ensures you fulfill your course requirements.