



GeorgiaCares Student Internship

About ACCA

Serving northeast and east Georgia, Athens Community Council on Aging (ACCA) is the nonprofit providing a comprehensive resource of expertise and opportunities for adults and families who need and desire the essentials to age and live well. We do this by offering programs and services that address basic needs, such as food and transportation, and personal fulfillment gained through building relationships, expanding knowledge, and making meaningful contributions to the community. With more than 50 years of experience, ACCA helps people navigate – and celebrate – life’s second half, positively impacting their health and well-being, and making their communities an even better place to live.

About GeorgiaCares

GeorgiaCares is the State Health Insurance Assistance Program (SHIP) and is administered by the Department of Human Services Division of Aging Services, and sponsored by the Area Agency on Aging. The program utilizes trained volunteers to provide outreach, education, and benefits counseling to Medicare beneficiaries in the NEGA area.

Internship Objectives

The objective of this internship is to provide the student with practical knowledge of Medicare and direct experience with community outreach and education, as well as one-on-one benefits counseling with the diverse population served by ACCA.

Requirements

This internship requires:

- Strong communication skills in both group and one-on-one settings
- Ease and comfort with public speaking
- The ability to work with a wide variety of individuals of various backgrounds and abilities
- Current enrollment in a degree program at an accredited college or university
- Completion of all ACCA paperwork and training, including clearing a background check

Responsibilities

The responsibilities of the Intern include, but are not limited to:

- Work with the GeorgiaCares Coordinator to plan and implement outreach and education events, including identifying and building relationships with potential outreach locations
- Counsel clients regarding their Medicare insurance options and assist with enrollment into insurance plans as needed
- Develop informative mailers and brochures to be distributed throughout the service area
- Assist staff with data entry, and conduct satisfaction surveys of clients
- Assisting with Meals on Wheels routes, as needed
- Tracking and reporting hours for ACCA and course requirements

Time Commitment

This internship requires a minimum of one semester as an active GeorgiaCares volunteer, and at least one semester as a student intern. ACCA and your assigned program will work with you to establish a schedule that ensures you fulfill your course requirements.