



Dear Applicant,

Thank you for your interest in the Senior Community Services Employment Program. We work with older adults who need some training in order to get a job. In order to participate, you must be over 55 years old, low income (see household income limits below), unemployed and looking to return to the workforce. SCSEP participants may not be "job-ready" and must have worked with the Department of Labor to look for work.

Please fill out the entire application and include the following documentation. If you have any questions about collecting the needed information or completing the paperwork, please call Keith Adams: 706-549-4850 X 2016.

Items to include with this application:

1. A copy of a state-issued picture ID Card or Driver's License.
2. A copy of your Social Security Card.
3. Proof that you have worked with the Department of Labor in order to find employment. Please go to worksourcegaportal.com to register with the DOL.
4. The completed "household letter". A form is included with this application for a neighbor, landlord or friend to complete. This form verifies who lives in your household.
5. Documentation of all income for members of your household for the last six months. This may include pay stubs, a letter from the Social Security Administration stating the monthly amount of payments. A statement from any other organization that has helped to support you (VA, unemployment benefits etc.).

Household income limits based on number of members in your family. This number includes spouses and dependent children. If you are unsure if your income is low enough, please call our office as some types of income are excluded when we calculate your eligibility.

Family Size	Yearly Income Limits
1. One	\$18,825
2. Two	\$25,550
3. Three	\$32,275
4. Four	\$39,000
5. Five	\$45,725

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ATHENS COMMUNITY COUNCIL ON AGING

Age Well. Live Well.